For higher levels of need, schools should have arrangements in place to draw on more specialised assessments from external agencies and professionals (6.38).

Schools should make it clear to parents if the support their child needs can be provided from the school’s ‘core’ (standard) offer or whether something different or additional is required (6.40).

A clear date for reviewing progress should be agreed and the parent, pupil and teaching staff should each be clear about their role. If it is decided that a pupil does have SEN, this should be recorded and the pupil’s parents must be formally informed that special educational provision is being made (6.43).

The school should obtain a wide range of evidence including the views and experience of parents, the pupil’s own views and, if relevant, advice from external support services. SCHOOLS SHOULD TAKE SERIOUSLY ANY CONCERNS RAISED BY A PARENT (6.45).

All teachers and support staff who work with the pupil should be made aware of their needs, the outcomes sought, the support provided and any teaching strategies or approaches required. This should also be recorded on the school’s information system (6.49).

Where it is decided to provide a pupil with SEN support, the parents must be formally notified and the teacher and the SENCO should agree in consultation with the parent and the pupil, the adjustments, interventions and support to be put in place, as well as the expected impact on progress, development or behaviour, along with a clear date for review (6.48).

The SEND Code of Practice (2015) is guidance that schools MUST follow. These are its key points about pupils who are vulnerable and who may have SEN but DO NOT have an EHCP. Use this together with our SNJ Flow Charts.

Information from SEND Code of Practice (2015)

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